



INSTITUTO FAMILIAR DE LA RAZA, INC.

Job Descriptions

Mental Health Specialist/Consultant

Early Intervention Program

Salary range \$53,000 - \$57,000 annually

AGENCY DESCRIPTION:

Instituto Familiar de la Raza, Inc. is a multi-service community health and social service agency with emphasis in serving the Chicano/Latino community in San Francisco with a special focus on the diverse needs of the Mission District. Services include a wide range of mental health, HIV related services, and social services including health promotion, education, prevention, early intervention, case management, and clinical and artistic mentoring services, psychological and psychiatric interventions as well as cultural/social and spiritual re-enforcement. The agency serves children, youth, adults and families. It has a rich history of working collaboratively with other agencies to meet the needs of the diverse Chicano/Latino communities and other cultural/racial communities in San Francisco.

JOB/ PROGRAM DESCRIPTION

IFR is looking for a bilingual (English/Spanish) mental health professional to join our team, and work in a rewarding setting to provide consultation services with an emphasis on building capacity of care providers (teachers, administrators, parents) to understand and respond to the social-emotional, developmental, behavioral, and cultural needs of young children and their families.

The Early Intervention Program (EIP) is a comprehensive childcare and school-based mental health consultation and services collaboration between Instituto Familiar de la Raza, childcare centers, family childcare providers and public elementary and middle schools with a significant Latino population. The program is one of five contracted agencies who are part of the citywide Early Childhood Mental Health Consultation Initiative (ECMHI). The program is focused on promotion, prevention, early intervention and building community resiliency - ensuring the well-being of children, families, and teachers by enhancing supportive relationships and fostering positive learning environments.

Essential Job Duties are but are not limited to the following:

- Mental health consultation to teachers and staff
- Classroom and child observations and interventions
- Facilitating weekly consultation team meetings for each assigned site
- Direct mental health interventions with children and families
- Case management services, linkages and referrals
- Facilitating regular parent groups
- Developing and conducting training programs for the childcare community and the school communities
- Regular documentation of activities and findings
- Attending all required administrative program and clinical meetings
- Participation in all Outcome and Evaluation Efforts
- Participation in community events sponsored by IFR

Instituto Familiar de la Raza, is an equal opportunity employer, and does not discriminate on the basis of race, culture, age, disability, gender, or sexual orientation. People of color are encouraged to apply

Required Skills:

- Bilingual in Spanish/English is required
- Licensed preferred in Behavioral Health field
- Experience and extensive knowledge of mental health practices with preschool and school-age children and their families; two-year's experience working in a school setting providing both direct mental health services and mental health consultation preferred.
- Experience working with low-income and multi-cultural communities; sensitivity to socio-economic and psychosocial issues affecting communities of color
- Ability to work within a strong team unit
- Bicultural preferred, but not required

CERTIFICATES, LICENSES, AND REGISTRATIONS

Master's degree in behavioral sciences, social work, or related field preferred

Licensed clinician

California licensed or license eligible in a mental health discipline

Must pass and maintain annual Tuberculosis Test

Must pass Department of Justice Fingerprint screening

Complete annual recurrent on-line training

COMPENSATION AND BENEFITS:

Salary range \$53,000 - \$57,000 annually, depending on qualifications and experience. This is considered a full time – non-exempt position with benefits.

All full time positions at IFR are eligible to participate in benefit medical health plans including dental, vision, 403(b) plan, earn vacation, sick leave, paid holidays, and on-going opportunities for learning.

PHYSICAL DEMANDS:

The physical demands described here are representative of that which an employee encounters while performing the essential functions of this job. Reasonable accommodations can be made to enable individuals with disabilities to perform the essential functions.

- Working with children and youth involves extensive physical activity, mental alertness and enthusiasm
- Good general health, physical stamina and emotional stability are essential
- Ability to hear within normal range, and communicate effectively in person or via telephone in a manner which can be understood by those with whom the person is speaking, including a diverse population
- Requires physical ability to sit at key board for long periods of time and manual dexterity to operate word processing equipment with skill, speed and accuracy
- Ability to move quickly to address emergency or potentially dangerous situations
- Ability to move about the building and the organization as needed
- Ability to use public and/or private modes of transportation, duties are office based, but travel to various offsite venues is required
- Must be able to work outdoors in various types of weather conditions
- On occasion must lift up to 35 LBS.