



INSTITUTO FAMILIAR DE LA RAZA, INC.

Job Descriptions

Mental Health Specialist

La Clínica Program

Salary Ranges from: \$55,000.00 - \$60,000.00 annually

AGENCY DESCRIPTION

Instituto Familiar de la Raza, Inc. is a multi-service community health and social service agency with emphasis in serving the Chicano/Latino/Indígena community in San Francisco with a special focus on the diverse needs of the Mission District. Services include a wide range of mental health, HIV related services, and social services including health promotion, education, prevention, early intervention, case management, and psychological and psychiatric interventions as well as cultural/social and spiritual re-enforcement. The agency serves children, youth, adults and families. It has a rich history of working collaboratively with other agencies to meet the needs of the Chicano/Latino/Indígena community and other cultural/racial communities in San Francisco.

JOB/PROGRAM DESCRIPTION:

La Clínica is seeking a bilingual (in English/Spanish) mental health professional, who is enthusiastic, talented and has experienced working with the Chicano/Latino community. This position requires a minimum of two years' experience providing clinical supervision, coordinating mental health services and clinical services experience.

La Clínica was Instituto Familiar de la Raza's first program. As a comprehensive outpatient mental health clinic, La Clínica addresses the social, emotional, and spiritual needs of the Chicano/Latino community utilizing traditional, contemporary, and complementary approaches to community mental health.

La Clínica provides outpatient mental health services targeting the Chicano/Latino community. Services focus on a range of behavioral health issues, including severe and persistent mental illness, trauma-related conditions, family and intergenerational conflicts, adjustment problems related to immigration, and reunification.

Essential Job Duties are but not limited to the following

- Conducts mental health assessments
- Performs crisis intervention activities as necessary
- Provides behavioral health and co-occurring substance abuse services to Families, adults, adolescents, and children, including the severely mentally ill population, within a multidisciplinary team
- Provides direct mental health services and advocates services as part of the treatment plan
- Coordinates services with staff and community agencies to assure that a continuum of services is provided to clients
- Maintains progress notes, billing, and charts in compliance with HIPPA
- Complies with all legal and ethical requirements set forth by the Board of Behavioral Science and with the policies of the San Francisco Behavioral Health Department
- Attends CBHS trainings and implement policies.
- Performs other duties as assigned
- Participates in agency meetings and IFR's sponsored cultural events

Required Skills:

- Bilingual SPANISH/ENGLISH
- Experience providing Family Therapy
- At least two years clinical services experience with an emphasis on working with Chicano/Latino community
- Bilingual Spanish/English

Instituto Familiar de la Raza, is an equal opportunity employer, and does not discriminate on the basis of race, culture, age, disability, gender, or sexual orientation. People of color are encouraged to apply.

- Knowledge of and sensitivity to issues of diversity in the Latino/Chicano community, especially around sexual orientation, culture, language, and gender
- Evening and Saturdays hours are required

Preferred Skills:

- Systems training
- Ability to work as a member of a multi-disciplinary team
- Experience with public mental health
- Bicultural competency
- Familiar with Latino population and experience working with mixed age group
- Group therapy experience

EDUCATION, CERTIFICATION AND LICENSES

Master's degree in behavioral sciences, social work, or related field

CA licensed or license eligible (may be considered) in a mental health discipline

Must pass and maintain annual Tuberculosis Test

Must pass Department of justice Fingerprint screening

COMPENSATION AND BENEFITS

Salary Ranges from: \$55,000.00 - \$60,000.00 annually, depending on qualifications and experience. This is a full-time, exempt position with benefits.

All full time positions at IFR are eligible to participate in benefit medical health plans including dental, vision, 403(b) plan, earn vacation, sick leave, paid holidays, and on-going opportunities for learning.

PHYSICAL DEMANDS:

The physical demands described here are representative of that which an employee encounters while performing the essential functions of this job. Reasonable accommodations can be made to enable individuals with disabilities to perform the essential functions.

- Good general health, physical stamina and emotional stability are essential
- Ability to hear with normal range and communicate effectively in person or via telephone in a manner which can be understood by those with whom the person is speaking too, including a diverse population
- Ability to move quickly to address emergency or potentially dangerous situations
- Requires physical ability remain seated at a desk for long periods of time
- Manual dexterity to operate work processing equipment with skill, speed and accuracy
- Activities that occur infrequently are: bending, squatting, and crouching, kneeling, twisting, reaching straight, above or below shoulders
- On occasion must lift up to 10 LBS

How to Apply

Please email resume and a thoughtful cover letter explaining your interest in Instituto Familiar de la Raza, Inc., in a word format. Additionally provide information where/how you found out about this career opportunity, and your experience working with any other non-profit agency and/or the Chicano/Latino community. Please include the exact title for this position (Mental Health Specialist_La Clinica) in the subject line of your email. Resume without a cover letter will not be considered, please email:

Ana Varinia Esquivel
Human Resource Manager
ana.esquivel@ifrsf.org

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